



INSPECTION SERVICES FOR THE CITY AND CAMROSE COUNTY

PERMIT NO.

BUILDING PERMIT

Date: _____ Municipality _____ Roll # _____ Zone _____

Permit Applicant: Owner Contractor

Owner Name _____ Mailing Address _____

City _____ Province _____ Postal Code _____ Phone _____

Cell _____ Email _____ Fax _____

Contractor/Owner's Agent _____ Mailing Address _____

City _____ Province _____ Postal Code _____ Phone _____

Cell _____ Email _____ Fax _____

Project Location Street/Rural Address _____

Lot _____ Block _____ Plan _____ Section _____ Township _____ Range _____ W4

INSTALLATION DETAILS _____ BUILDING VALUE _____

Table with 3 columns: TYPE OF OCCUPANCY, TYPE OF WORK, BUILDING AREA. Includes checkboxes for various occupancy types, work types, and building area categories.

FOIPP Notification: The personal information required by the City of Camrose application forms is collected under the authority of section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act...

Permit Applicant (Print) _____

Permit Applicant (Signature) _____

Homeowner Signature (homeowner permit only) _____

By signing this application I hereby certify that I own or will own and occupy this dwelling.

Office Use Only table with 3 columns: Permit Fee, SCC Levy, Issuer's Name; Travel Fee, Total Cost, Issuer's Signature; Credit Card No., Receipt No., Designation Number; Expiry, Permit Issue Date; SCO Designation Number, SCO Signature.

Permit expires two years after Permit Issue Date unless, prior to expiry date, an extension is applied for and accepted at the Discretion of the Safety Codes Officer.

1. BY WRITTEN NOTICE, A BUILDING INSPECTOR MAY SUSPEND OR REVOKE A PERMIT ISSUED IN ERROR OR ISSUED ON THE BASIS OF INCORRECT INFORMATION SUPPLIED, OR WHEN IN VIOLATION OF ANY PROVISION OF ANY LEGISLATION, REGULATION, MINISTERIAL ORDER, OR BYLAW.

2. EVERY PERMIT SHALL EXPIRE EITHER IF ACTIVE WORK IS NOT COMMENCED WITHIN ONE (1) YEAR FROM THE DATE OF ISSUE OR IF THE BUILDING AUTHORIZED BY THE PERMIT IS SUSPENDED OR ABANDONED FOR A PERIOD OF ONE (1) YEAR AT ANY TIME AFTER THE WORK IS COMMENCED. BEFORE ANY WORK CAN BE STARTED AGAIN A NEW PERMIT SHALL BE OBTAINED. AN EXEMPTION MAY BE MADE AT THE DISCRETION OF THE INSPECTOR.

3. NO BUILDINGS SHALL BE USED OR OCCUPIED, AND NO CHANGE IN THE EXISTING OCCUPANCY CLASSIFICATION OF A BUILDING OR ANY PART THEREOF SHALL BE MADE UNTIL A FINAL INSPECTION REPORT HAS BEEN ISSUED, OR PERMISSION IN WRITING TO USE OR OCCUPY THE BUILDING HAS BEEN RECEIVED FROM THE AUTHORITY HAVING THE JURISDICTION.

4. BEFORE ANY EXCAVATION OR CONSTRUCTION IS STARTED THE FOLLOWING SHOULD BE CHECKED:
 - (A) UTILITIES - LOCATION, HEIGHT OR DEPTH, AND PROTECTION FROM DAMAGE OF ALL UTILITIES, I.E. SEWERS, WATER, POWER, GAS, TELEPHONE, ETC.
 - (B) LEVELS - RESPECTING PROPOSED ELEVATIONS OF FINISHED LANES, STREETS OR AVENUES, SANITARY OR STORM SEWER CONNECTIONS.

5. OWNER SHALL BE RESPONSIBLE FOR ANY DAMAGE TO CITY PROPERTY.

TO BE COMPLETED BY PLANNING AND DEVELOPMENT STAFF

ACCESSORY BUILDING PERMIT CHECKLIST:

Permit Fee

Owner Authorization (if applicable)

Site Plan that includes:

- Lot Dimensions:
 - Side yard A
 - Side yard B
 - Width
 - Front yard
 - Rear yard
- Existing Structures
- Proposed Accessory Building on Property

Reference the following sections for accessory permits:

- 9.1 – Access to a Site (page 57)
- 9.2 – Accessory Buildings and Uses in all Residential (page 57)
- 9.3 – Accessory Buildings in Residential (page 58)
- 9.9 – Canvas and Tent Structures (page 62)
- 9.24 – Sight Triangle (page 76)
- 9.28 – Yard Projections (page 78)

ZONING	ACCESSORY BUILDING %	TOTAL LOT COVERAGE %
R1	15%	50%
R2	15%	50%
R3	15%	65%
MH	15%	50%
SRD	15%	50%

STAFF COMMENTS:
