

# COMMUNITY PEACE OFFICER

The City of Camrose is seeking a professional and energized individual for the position of Community Peace Officer (Level I). This position will promote positive relations on behalf of the City of Camrose through above average public relation skills, excellent judgement and a commitment to our community. This position will work within our Camrose Police Service building and join a strong team of front line emergency workers, which includes, sworn police officers, emergency dispatchers and support staff.

### **FUNCTIONS/DUTIES (but not limited to):**

The Community Peace Officer investigates complaints, solicits compliance, and/or enforces the regulatory powers contained in numerous Bylaws of the City including, but not limited to:

- Animal Control (licensing, capture of dogs at large, etc).
- Unsightly Premises (investigation, warnings, prosecutions, clean up orders).
- Snow Removal (investigation, warnings, prosecution).
- Waste Collection and Disposal (investigation of complaints and appropriate action).
- Taxi Licensing (verification of licensing and annual mechanical maintenance records).
- Pro-active preventative patrols – identify issues and resolve prior to complaints being received.

The Community Peace Officer will also have authority under certain Provincial statutes such as:

- Weed Control Act (investigation of complaints, warnings, orders, or prosecution).
- Animal Protection Act (authority to seize animals that are in distress or are abandoned).
- Traffic Safety Act (investigations of complaints involving non-moving offences, warnings, prosecution).
- Use of Highway and Rules of the Road Regulation (investigations involving vehicle offences, warnings, prosecution).
- Provincial Offences Procedures Act (to assist with prosecutions).

### **QUALIFICATIONS:**

- Grade 12 or High School Diploma.
- Minimum Post-Secondary Diploma or Certificate and/or two years' work experience in similar field.
- Ability to interpret and enforce City Bylaws and Provincial Statutes.
- A valid Class 5 Driver's License.
- A current Standard First Aid Certificate.
- Microsoft computer skills, Word, Outlook, Excel and capacity to learn other computerized systems.
- Canadian resident or legal permanent resident with no criminal record.
- Effective written, presentation and oral communication skills.
- High level of moral character and integrity.
- Have a strong ability to work independently and in team environments.
- An Oath of Office and Oath of Confidentiality are job requirements.
- Meet the requirements to be appointed as a Community Peace Officer with the Solicitor General and Public Security.
- Applicants currently working as Community Peace Officer who have completed their required training will be considered an asset.

**HOURS OF WORK:** Hours of work are typically 8:00 a.m. to 4:30 p.m. Monday through Friday.

**SALARY & BENEFITS:** The City of Camrose offers a competitive salary, attractive benefits, and a positive work environment. The starting salary for this position will be dependent upon the qualifications and experience of the successful candidate.

**APPLICATIONS:** Individuals interested in this position are invited to submit a cover letter and resume to [rbrisson@camrosepolice.ca](mailto:rbrisson@camrosepolice.ca) by January 7<sup>th</sup>, 2025, at 4:30 p.m. ***We appreciate and consider all applications; however, only candidates selected for interviews will be contacted.***

### **CONTACT:**

Camrose Police Service  
Attention: Inspector Rene Brisson  
Email: [rbrisson@camrosepolice.ca](mailto:rbrisson@camrosepolice.ca)