

## **GIS TECHNICIAN (TEMPORARY)**

The City of Camrose is seeking a highly motivated, energetic and reliable individual with a strong aptitude in customer service to join our IT team as a GIS Technician. Reporting to the GIS Administrator this position will provide support to the GIS Administrator and facilitate the effective use of the Geographic Information System (GIS) technology and spatial databases to meet the business needs of both internal and external clients.

This is a temporary position due to a maternity leave of up to one year with the possibility of extension. Perfect opportunity for an individual looking for a practicum placement!

### **FUNCTIONS/DUTIES (but not limited to):**

- Performs analysis, collection, organization, quality assurance, interpretation and dissemination of geographically referenced datasets through processing and inputting of digital spatial and tabular data into a geographically referenced database; using ArcGIS technology.
- Provides support for data maintenance, content administration, quality assurance/quality control, data dissemination, documentation, spatial analysis, and map production (including custom map output).
- Provides technical, data maintenance and map production support to GIS system users.

### **QUALIFICATIONS:**

- Post-secondary Diploma or Degree in Geographic Information Systems or in the process of achieving.
- GIS Database integration considered an asset.
- Strong verbal and written communication skills.
- Well-developed time management, organizational and interpersonal skills.
- Ability to establish and maintain effective working relationships through cross-functional team environment.
- Ability to work independently with minimal supervision; demonstrated ability to concentrate on complete assignments with interruptions and distractions occurring.
- Valid class 5 driver's license and Police Information Check – Security Level Clearance.

**HOURS OF WORK:** Hours of work are performed on-site typically 8:00 a.m. to 4:30 p.m. Monday through Friday.

**SALARY & BENEFITS:** The starting hourly wage for this position will be dependent upon the qualifications and experience of the successful candidate.

**APPLICATIONS:** Individuals interested in this position are invited to submit a cover letter and resume to the address below or in person by February 10, 2023 at 4:30 p.m. If applying by e-mail, please ensure job position is included in subject line. ***We appreciate and consider all applications; however, only candidates selected for interviews will be contacted.***

### **CONTACT:**

City of Camrose - Attention: Manager of Information Technology  
Mailing Address: 5204 – 50 Avenue, Camrose, AB T4V 0S8  
P: 780.672.4426 | F: 780.672.2469 | E: [hr@camrose.ca](mailto:hr@camrose.ca) | W: [www.camrose.ca](http://www.camrose.ca)