

# MANAGER OF AQUATICS

Are you a dynamic individual with municipal managerial experience with training and a background in Aquatics?

The City of Camrose is seeking an experienced and energetic individual for the full-time permanent position of Manager of Aquatics to take the Mayer Aquatic Centre in an exciting direction. This excellent opportunity will see you manage 7 full time employees, over 50 casual employees and oversee all facets of a fully renovated and expanded multi-purpose Aquatic Centre.

The successful applicant must demonstrate skills in budgeting, human resources, facility management/maintenance with an excellent track record in aquatics management and/or recreation facility management with aquatics knowledge.

Successful candidate must be timely and organized to keep this dynamic environment on track. People leadership and ability to work with a team and coach/mentor is the essential “extra” that you can bring to this role.

## **FUNCTIONS/DUTIES (but not limited to):**

- Provide on-going leadership and support to Aquatic employees.
- Overseeing planning, implementation, evaluation and scheduling of aquatic facilities in Camrose.
- Assist in the research, planning and execution of both the Operational and Capital budgets of the Aquatic Section.
- Liaison with institutions and organizations which are regular or occasional users of aquatic facilities
- Implementation and administration of the maintenance of the physical and mechanical operation of the facility.
- Recruitment, training, development, performance management and assessment of staff.
- Respond to after hour facility demands.
- All other related duties as assigned.

## **QUALIFICATIONS:**

- AARFP Pool Operator Level 2.
- National Lifeguard Certification.
- Lifesaving Society and/or Red Cross Instructor Certification.
- Minimum five (5) years previous work experience in aquatic operations and in a supervisory capacity.
- High degree of efficiency in all areas of Microsoft Office (Word, Outlook, Excel, etc.).
- Strong understanding of aquatic filtration systems and pool chemistry.
- Basic understanding of building mechanical systems.
- Good understanding of the Occupational Health and Safety Regulation.
- Possess excellent organizational skills and abilities.
- Strong written and verbal communication skills.

**HOURS OF WORK:** The base hours of work for this position will equate to 37.5 hours per week and the days of work will generally be Monday to Friday, however there may be some alterations to these set hours and work days based on operational requirements. Additional hours will be required depending on events, projects and timelines.

**SALARY & BENEFITS:** The City of Camrose offers competitive salary, attractive benefits, and a positive work environment. The starting salary for this position will be dependent upon the qualifications and experience of the successful candidate.

**APPLICATIONS:** Individuals interested in this position are invited to submit a cover letter and resume to the address below. Posting will remain open until August 26, 2022 at 4:30 p.m. or until suitable candidate is found. If this position is of interest to you, don't delay submitting your resume as interviews will be conducted throughout the process. If applying by e-mail, please ensure job position is included in subject line. *We appreciate and consider all applications; however, only candidates selected for interviews will be contacted.*

## **CONTACT:**

City of Camrose  
Attention: General Manager, Community Services  
Mailing Address: 5204 – 50 Avenue, Camrose, AB T4V 0S8  
P: 780.672.9195 | E: [hr@camrose.ca](mailto:hr@camrose.ca) | W: [www.camrose.ca](http://www.camrose.ca)