

## MANAGER OF UTILITIES

The City of Camrose is seeking an experienced Manager of Utilities to join our Infrastructure department. Reporting to the General Manager of Infrastructure, this position will be responsible for the planning, coordinating and daily supervision of the activities of the City's Utilities department including water treatment, water distribution, wastewater collection and wastewater treatment.

### **FUNCTIONS/DUTIES (but not limited to):**

- Manage works crews and equipment related to the operation of the City's utility systems.
- Manage Alberta Environment and Parks licensing related to utilities.
- Provide input to business & strategic planning.
- Manage utilities related project management functions.
- Manage inspections/maintenance programs and databases and related records management.
- Develop, manage and monitor emergency response policies and procedures including after-work hour's emergencies and on-call duties when required.
- All other relevant duties as assigned.

### **QUALIFICATIONS:**

- A degree or diploma in Civil Engineering or Technology or municipal construction and/or a related discipline. An equivalent combination of education, training and experience may be considered.
- A minimum of ten (10) years of knowledge and experience in municipal water and wastewater facilities is considered an asset.
- Level 3 Alberta Environment Certification of Water Treatment, Water Distribution & Wastewater Collection.
- Level 1 Alberta Environment Certification of Wastewater Treatment.
- Ability to develop and maintain effective working relationships with a wide variety of people, including senior management, private and public officials, business and community leaders, advisory boards, union officials, staff and the general public.
- Fully experienced in the use of MS Office with advanced computer skills.

**HOURS OF WORK:** Hours of work are typically 8:00 am to 5:00 pm, Monday through Friday. Overtime may be required during emergencies, or when special projects required supervision.

**SALARY & BENEFITS:** The City of Camrose offers a competitive salary, attractive benefits, and a positive work environment. The starting salary for this position will be based upon the experience and qualifications of the successful candidate.

**APPLICATIONS:** Qualified applicants are encouraged to submit a cover letter and current resume via e-mail or to the address below by September 23, 2022. Application deadline may be extended until a suitable candidate is found. ***We appreciate and consider all applications; however only candidates selected for interviews will be contacted.***

### **CONTACT:**

Attention: Human Resources

Mailing Address: 5204 – 50 Avenue, Camrose, AB T4V 0S8

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