

WATER UTILITY PAYMENT PLAN

Pre-Authorized Debit Agreement

UTILITY ACCOUNT NUMBER:		DATE:	
FIRST NAME:		LAST NAME:	
IF JOINT ACCOUNT, LIST OTHER:			
STREET ADDRESS:			
BUSINESS NAME:			
CELL (1):		CELL (2):	

I/We hereby authorize the City of Camrose to begin automated withdrawals for payment of my/our utility bill from the bank account identified on the attached cheque. **This authority is to remain in effect until I/we or the City of Camrose notifies the other of intention to terminate.**

Date: _____ Signature: _____

ATTACH “VOID” CHEQUE HERE

Utility Guidelines:

1. The amount of monthly billing will be debited to your bank account on the due date of the utility bill. A copy of your bill will be mailed to you prior to the due date.
2. This authorization may be cancelled at any time upon two (2) weeks written notice. To obtain a sample cancellation form or for more information on your right to cancel a PAD agreement, contact your financial institution or visit www.cdnpay.ca.
3. If water service is discontinued at the above noted property, or if you move, it is your responsibility to notify the Utility Department at City Hall to arrange for cancellation or transfer of the plan at least two (2) weeks prior to your next payment.
4. In the event that you change bank accounts, a “Void” cheque with your new account details must be forwarded to the Utility Department at least two (2) weeks prior to your next payment.
5. **For eligibility, this form must be returned to:**
 City of Camrose
 5204-50 Ave
 Camrose Alberta
 T4V 0S8
6. **An NSF FEE will be charged on any returned autopay's.**

You have certain recourse rights if any debit does not comply with this agreement. For example, you have a right to receive reimbursement for any debit that is not authorized or is not consistent with this PAD Agreement. To obtain more information on your recourse rights, contact your financial institution or visit www.cdnpay.ca. The personal and financial information collected on this form is for municipal financial operations subject to Section 33(c) of the Freedom of Information Protection of Privacy Act. Should you have any questions regarding the information collected on this for you may contact the City of Camrose at (780) 672-4426.