

REQUEST FOR QUOTES

The City of Camrose is requesting quotations from qualified suppliers for the supply of pitcher-style water filter devices intended to reduce lead concentrations in drinking water for residential use, as part of the City's lead management initiatives.

The City anticipates purchasing 100 pitcher-style filter devices, along with replacement filter cartridges (replaced at a frequency as recommended by the filter manufacturer) in support of typical residential water use over an initial 3-year period.

- Products must be suitable for use with municipal drinking water systems in Canada, and must be intended for residential use.
- All devices and replacement cartridges must be certified to NSF-53 standard for lead removal. The supplier must provide documentation to verify that the units meet the NSF-53 certification standard.
- Pitchers must have an appropriate capacity, suitable for storage in a standard household refrigerator while still providing sufficient volume for daily household use.
 - As the City is looking for multiple sizes of pitcher-style filter devices, suppliers should assume that 60 of the pitcher-style devices will have a capacity of 5 to 6 cups (approximately 1.2 to 1.4 litres), and the remaining 40 pitcher-style devices will have a capacity of 8 to 10 cups (approximately 1.9 to 2.4 litres).
- As the recommended replacement frequency for replacement cartridges can vary from manufacturer to manufacturer (typically between 3 and 6 months), suppliers are to provide sufficient replacement cartridges to ensure that the City has a supply of at least 3 years for each of the pitcher-style filter devices supplied.
- All pitcher-style filter devices and replacement cartridges must be produced by the same manufacturer. All of the replacement cartridges supplied must be designed to be used in any of the pitcher-style devices supplied.
- Units must be easy to use, maintain and replace filters by the public.
- Filter devices and replacement cartridges must clearly state the certified lead reduction capability as well as the cartridge lifespan.
- All pitcher-style filter devices must be supplied new and in the original packaging. All pitcher-style filter devices must be individually packaged to allow the City to distribute unopened devices to individual homeowners.
- All replacement cartridges must be supplied new and in the original packaging. Replacement cartridges may be packaged individually, or packaged in multiples of no more than 4 cartridges per package. This will allow the City to distribute unopened cartridges to individual homeowners as needed.

The successful supplier must provide an anticipated delivery date upon submission of their quotation. Delivery shall be completed by no later than June 15, 2026. All products must be delivered to the following location:

City of Camrose Public Works
4202 51 Ave
Camrose, Alberta
T4V 0P8

City Contact for this RFQ:

Rishit Sharma – Engineering Coop Student
City of Camrose City Hall
5204 50 Ave
Camrose, Alberta
T4V 0S8
780-672-4428 ext. 1066
rsharma@camrose.ca

Quotation Submission Deadline:

April 27, 2026 at 2pm local time

Terms:

The City is asking interested parties to submit a quote for the cost of the work. This is not a tender or request for proposals process, and the City is not bound to accept the lowest or any quote it receives. The City intends to review quotes received to assess its options, and may in its absolute discretion negotiate a purchase directly with any of the parties who submit a quote that the City in determines in its sole discretion represents the best value for the City. The City expressly advises that it may elect not to proceed with the work, may negotiate with any of the parties who submit a quote, or may agree to have any third party perform the work at any point in the future, all without notice or liability to any party that chooses to submit a quote to the City in response to this request.

QUOTE SUBMITTED BY (Company Name): _____

Name and Title: _____

Address: _____

Telephone: _____

E-mail: _____

Signature: _____

Date: _____

Unit Pricing Sheet (all prices to exclude GST)

Part 1:

Pitcher-style filter devices

Manufactured by: _____

5-6 cup filter device: \$ ___ / unit X 60 units = \$ _____

8-10 cup filter device: \$ ___ / unit X 40 units = \$ _____

Subtotal "A" = \$ _____

Replacement cartridges

Manufactured by: _____

_____ cartridges / year X 3 years X \$ _____ / cartridge X 100 filter device units = \$ _____

Subtotal "B" = \$ _____

Total expected contract value ("A" plus "B"): \$ _____

Part 2:

Expected delivery date (assuming the final order is placed by the City by May 15, 2026):

_____, 2026

Part 3:

Supplier's GST number: _____